

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, May 21, 2019 6:30 P.M. Business Meeting**

These minutes were formally approved at the June 25, 2019 Business Meeting.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, May 21, 2019 at 6:30 p.m. in the Montgomery Upper Middle School media center.
- B. President Chenette read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 4, 2019, and May 15, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- C. Roll Call - The following Board Members were present: Phyllis Bursh, Minkyo Chenette, Amy Miller (arrived at 7:16 p.m.), Jinesh Patel, Shreesh Tiwari and Joanne Tonkin

Absent: Dharmesh Doshi, Dr. Paul Johnson and Ranjana Rao

Also Present: Mary McLoughlin, Acting Superintendent  
Elizabeth Nastus, Interim Assistant Superintendent  
Mark Kramer, Interim Board Secretary  
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

EXECUTIVE SESSION- A motion was made by Ms. Tonkin and seconded by Mr. Tiwari that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

- 1. Items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement and negotiations with the Montgomery Township Education Association will be discussed.
- 2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Ms. Miller arrived at 7:16 p.m.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 7:26 p.m.

D. Visual Roll Call - The following Board Members were present: Phyllis Bursh, Minkyo Chenette, Amy Miller, Jinesh Patel, Shreesh Tiwari and Joanne Tonkin

Absent: Dharmesh Doshi, Dr. Paul Johnson and Ranjana Rao

Also Present: Mary McLoughlin, Acting Superintendent  
Elizabeth Nastus, Interim Assistant Superintendent  
Mark Kramer, Interim Board Secretary  
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

E. President Chenette then led everyone in the Salute to the Flag.

F. President Chenette welcomed all to the business meeting.

### **SUPERINTENDENT'S REPORT/PRESENTATIONS**

Mr. Damian Pappa,. Director of Data Assessment & Accountability and Ms. Elizabeth Nastus, Interim Assistant Superintendent reviewed the district's website Strategic Plan Dashboard.

### **NEW BUSINESS FROM BOARD/PUBLIC**

Members of the public commented on the following:

- Thanked Ms. Chenette for coming to the car wash to support the students.
- Mr. Scott Mason stated that the union should have the results of the ratification vote by 11 p.m. He said that the results look encouraging.
- Ms. Tonkin stated she attended a special education symposium sponsored by the New Jersey School Boards Association.
- Ms. Tonkin also discussed specifics given in the powerful keynote presentation regarding the "Dylan's Wings of Change" foundation and the "Wingman" program, promoting acceptance and inclusion and inspiring children to be courageous and empathetic leaders.

### **APPROVAL OF MINUTES**

A motion was made by Ms. Bursh and seconded by Mr. Tiwari to approve the following minutes:

April 9, 2019	Executive Session Meeting
April 9, 2019	Workshop and Business Meeting
April 30, 2019	Executive Session Meeting
April 30, 2019	Business Meeting

Upon call of the roll, the motion carried unanimously.

### **ACCEPTANCE OF CORRESPONDENCE**

A motion was made by Mr. Tiwari and seconded by Ms. Miller to accept the following correspondence:

1. Email dated 4/28/19 from J. Chemidlin regarding MHS parking fee
2. Email dated 5/11/19 from N. Narula regarding recent school shootings
3. Email dated 5/11/19 from C. Gural regarding recent school shootings
4. Email dated 5/14/19 from D. Patel regarding school start times
5. Email dated 5/15/19 from E. Cordero regarding board minutes
6. Email dated 5/15/19 from C. Hamer regarding Superintendent administrative leave

Upon call of the roll, the motion carried with a unanimous vote recorded.

**PUBLIC COMMENTS**

None

**ACTION AGENDA****1.0 ADMINISTRATIVE**

A motion was made by Ms. Tonkin and seconded by Ms. Miller to approve agenda items 1.1 through 4.2 as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report

1.2 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 0134 Board Self Evaluation
- 1510 Americans with Disabilities Act
- 1613 Disclosure and Review of Applicant's Employment History
- 1613R Disclosure and Review of Applicant's Employment History
- 2360 Use of Technology
- 3160 Physical Exam, Teaching Staff
- 3160R Physical Exam, Teaching Staff
- 4160 Physical Exam, Support Staff
- 4160R Physical Exam, Support Staff

**2.0 CURRICULUM & INSTRUCTION**

2.1 Consultant Approvals 2019-2020

Approve the following consultants for the 2019-2020 School Year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Rethink Ed	Rethink Platform District Bundle Unlimited Access Onsite Teacher Coaching & Mentoring VBMAPP Licenses (10 pack)	\$34,425.00/lot \$2,200.00/lot \$250.00/lot
Wilson Language	WRS Introductory Workshop WRS Level I Certification WRS Level II Advanced Strategies WRS Level II Certification	\$30.00/person \$800.00/person \$30.00/person \$850.00/person

### 3.0 **FINANCE**

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of April 30, 2019:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of April 30, 2019.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Mark Kramer, certify that as of April 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2019 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$7,638,556.34
Food Service	\$ 156,001.91

- 3.6 Travel Reimbursement –2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 5/21/19 (see Page 7).

- 3.7 Approval to Provide Transportation for the Montgomery Township Recreation Department – approve to provide transportation for the Montgomery Township Recreation Department summer 2019 Rec-N-Crew program to various locations in New Jersey and Pennsylvania between June 28, 2019 – August 8, 2019 at a rate of \$45/hour.

- 3.8 Renewal of Contract/Building Use at the Montgomery Township School District (B18-04) renew for the 2018-2019 school year the following bid; B18-04 of 2017-2018, awarded on May 23, 2017 for \$142,000.00 and renewed on April 24, 2018 for \$144,144.20 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Princeton Family YMCA	\$147,027.09
Princeton, NJ	

*The increase is based on the Current Index Rate of 2% effective April 26, 2019.*

- 3.9 Renewal of Contract/Custodial Services for the Lower Montgomery Middle School (Bid #B19-01) – renew for the 2019-2020 school year the following bid; B19-01 of 2018-2019, awarded on June 12, 2018 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
All Clean Building Service, Inc.	July 1, 2019 – June 30, 2020
Pennington, NJ	\$244,698.00

*The increase is based on the Current Index Rate of 2% effective April 26, 2019.*

- 3.10 Renewal of Contract/Fire Code Compliant Means of Egress Replacement/Installation for the Montgomery Township Board of Education (Bid #B19-09) – renew for the 2019-2020 school year the following bid; Bid B19-09 of 2018-2019, awarded on August 14, 2018 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
C & M Door Controls, Inc.	<b>July 1, 2019 – June 30, 2020</b>
Port Reading, NJ	
	Straight Time \$100.00 per hr.
	Monday thru Friday
	8:00 A.M. to 5:00 P.M.
	After Hours and Weekends \$134.00 per hr.
	Holidays \$134.00 per hr.

*The renewal is at no increase to the Board of Education.*

- 3.11 Approval for the Purchase of Seven (7) 54 Passenger School Buses – approve the purchase of seven (7) 54 Passenger School Busses entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, School Bus Types A, B, C & D, Bid# ESCNJ 18/19-31.

<u>Vendor</u>	<u>Contract Title and ESCNJ Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Truck King International	School Bus Types A, B, C & D	54 Passenger	\$704,931.22
Sales & Service, Inc.	Bid #ESCNJ 18/19-31	School Bus	
Newark, NJ			

- 3.12 Approval for the Purchase of One (1) Wheelchair Bus-Type B – approve the purchase of one (1) Wheelchair Bus-Type B entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, School Bus Types A, B, C & D, Bid #ESCNJ 18/19-31.

<u>Vendor</u>	<u>Contract Title and ESCNJ Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Van-Con, Inc.	School Bus Types A, B, C & D	Type B Wheelchair	\$67,492.33
Middlesex, NJ	Bid #ESCNJ 18/19-31	Bus	

**4.0 PERSONNEL**

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (See Pages 8-9).  
4.2 Approval of Personnel Agenda – approve the personnel agenda as attached (See Page 10).

Upon call of the roll, the motion carried with a unanimous vote recorded.

**ANNOUNCEMENTS BY THE PRESIDENT**

None

EXECUTIVE SESSION- A motion was made by Ms. Tonkin and seconded by Ms. Miller that the board adopt a resolution to go into executive session at 8:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 10:31 p.m.

Roll Call - The following Board Members were present: Phyllis Bursh, Minkyo Chenette, Amy Miller, Jinesh Patel, Shreesh Tiwari and Joanne Tonkin

Absent: Dharmesh Doshi, Dr. Paul Johnson and Ranjana Rao

**ADJOURNMENT**

A motion was made by Ms. Tonkin and seconded by Ms. Miller that the meeting be adjourned at 10:32 p.m. Upon call of the question, the motion carried unanimously

Respectfully submitted,



Mark Kramer  
Interim Board Secretary

<b>Montgomery Township Board of Education</b> <b>Travel Reimbursement Requests 2018/2019</b>
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Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Kelly Apel	MHS	6/20-6/21/19	College Visits: Bowdoin & Maine College of Art		\$259.09	\$122.00				\$381.09	\$402.85
Fiona Borland	BO	5/29/2019	Supporting the QSAC Process with Atlas					\$250.00		\$250.00	\$2,937.00
Patrick Minor	MHS	6/23-6/28/19	Press Association Journalism Workshop					\$849.00	\$60.00	\$909.00	\$909.00
Maria Pazlopez	UMS	6/25/2019	ISTE 2019	\$32.00	\$30.07			\$275.00		\$337.07	\$369.44
Jessica Ritson	MHS	6/20-6/21/19	College Visits: Bowdoin & Maine College of Art	\$34.10	\$255.81	\$122.00	\$220.00			\$631.91	\$1,213.77
Eric Sletteland	OHES	6/9-6/13/19	Engaging With Poverty & Equity in Mind		\$23.43	\$288.00	\$685.60	\$495.00	\$790.50	\$2,282.53	\$2,418.23

\*Excluding Tolls

\*\*Estimated

BOE

5/21/19

\*\*Includes Registrations

## Travel Reimbursement Requests 2019-2020

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Theresa Foltiny	OHES	7/16-7/18/19	Weather, Climate in K-12 Science Classroom		\$29.57			\$250.00		\$279.57	\$279.57
Laura McGill	LMS	8/5-8/9/19	Teacher's College Writing Institute 2019	\$40.00	\$20.46			\$850.00	\$190.00	\$1,100.46	
Laura McGill	LMS	8/12-8/16/19	Teacher's College Reading Institute 2019	\$40.00	\$20.46			\$850.00	\$190.00	\$1,100.46	\$2,200.92
Rob Skibinski	LMS	7/23-24/19	Instructional Coaching in the Digital Age		\$9.67			\$145.00		\$154.67	\$154.67

\*Excluding Tolls

\*\*Estimated

BOE

5/21/19

\*\*Includes Registrations

#### 4.1 PERSONNEL

##### Resignations/Retirements/ Rescissions

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
VES	Jaime	Maccarone	Assistant Principal APR.VS.APRN.NA.01	07/20/2019	Resignation	09/01/2000 – 07/19/2019
UMS	Miguel	Santizo	Custodian CUS.UM.CUST.NA.03	09/01/2019	Retirement	07/06/1988 – 08/31/2019
UMS	Debra	Smith	Teacher/Special Education TCH.UM.RCTR.MG.08	07/01/2019	Retirement	09/01/2000 – 06/30/2019

##### Leaves of Absence

Location	Name	Lasts	Position	Type of Leave	Dates of Leave/Notes
UMS	Meghan	Molinaro	Teacher/Science TCH.UM.SCNC.MG.06	FMLA Anticipated Return	05/20/2019 – 06/07/2019 (Unpaid; w/ Benefits) 06/10/2019
LMS	Elise	Ryan	Teacher/Science TCH.LM.MASC.06.01	Leave of Absence Anticipated Return	05/13/2019 – 06/26/2019 (Paid; w/ Benefits) 09/01/2019

##### Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
UMS	Marie	Numata	Teacher/Science (Leave Replacement) TCH.UM.SCNC.MG.06	Meghan Molinaro	BA	2-3	\$60,240	Yes	05/16/2019 – 06/07/2019 - <i>Revised</i>
MHS	Christopher	Sima **	Teacher/Social Studies (Leave Replacement) TCH.HS.SOST.MG.05	Scott Mason	MA	8	\$68,985		09/01/2019 – 06/30/2019
DISTRICT	Kristen	Taylor **	Director of Special Services DIR.BO.SPSV.NA.01	New Position	N/A	N/A	\$125,000		07/01/2019 – 06/30/2020



**Tuition Reimbursement**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>School</b>	<b>Semester</b>	<b>Credits</b>	<b>Reimbursed Amount</b>	<b>Course</b>
BOE	Fiona	Borland	Kean University	Summer 2019	3	\$2200.50	Administrative Field II
MHS	Inez	Serrano	University of Wisconsin-Stout	Summer 2019	3	\$1323.00	Methods of Teaching Middle School Math
MHS	Kellye	Statz	Penn State University	Summer 2019	3	\$2058.00	Teaching as Inquiry
MHS	Kellye	Statz	Penn State University	Summer 2019	3	\$2058.00	Designing Staff Development
MHS	Bryan	Upshaw	Plymouth State University	Summer 2019	3	\$2201.85	Management for Experiential Education

**Appointments – To Be Funded by FY 2019 Title I Funds**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Salary/Stipend</b>	<b>Dates/Notes</b>
UMS	Staci	Anderson	Teacher – UMS Achieve	\$59.98 p/h	09/12/2018 - 06/25/2019 Not to exceed 76 hours – <i>Revised</i>
UMS	Marci	Warboys	Teacher – UMS Achieve	\$59.98 p/h	09/12/2018 - 06/25/2019 Not to exceed 76 hours - <i>Revised</i>

**Appointments – To Be Funded by FY 2019 Title III Funds**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Position</b>	<b>Salary/Stipend</b>	<b>Dates/Notes</b>
UMS	Staci	Anderson	Teacher – ELL Parent Meetings Prep (Not exceed 21 hours) - <i>Revised</i>	\$30.00 p/h	09/12/2018 – 06/30/2019

**Other**

<b>Location</b>	<b>First</b>	<b>Last</b>	<b>Assignment</b>	<b>Salary/Stipend</b>	<b>Dates of Employment/Notes</b>
MHS	Alma	Reyes	Teaching 1 Additional Period	\$4,079.03	04/29/2019 – 06/24/2019

**4.2 Resolution Accepting Job Description – Approve the following resolution:**

BE IT RESOLVED that the Montgomery Township Board of Education approves the Reconciler of School Monies Job Description.

**\*Pending Criminal Background Clearance**

**\*\*Pending Criminal Background Clearance and Employment History Clearance**